

UTTAR KSHETRIYA SAMAJ VIKAS KENDRA

1st Floor Diocesan Social Work, Cathedral House

Wazirpura Road, Agra, Uttar Pradesh - 282003

FCRA Registration No.: 136210063

CLARIFICATION NOTE FORMING PART OF FORM FC-4 (FY 2024-25)

Re: In Sl. No. 3(a) of Form FC-4: The FCRA Portal Restrictions leading to MISMATCH IN DISCLOSING CORRECTLY the Utilised Amount and Closing Balance because of omitting of Administrative Expenses

We wish to submit the following clarifications regarding the figures reported in Table 3(a) of Form FC-4 with regard to: "Details of Utilisation of foreign contribution (a) Details of activities/projects for which foreign contribution has been received and utilised (in rupees)" in Form FC-4 Return for FY 2024-25.

1. FCRA Portal Restriction on Utilisation:

The FCRA portal currently imposes restrictions on entering utilisation of foreign contribution.

In Point 3(a) of the Form FC-4, the FCRA portal allows utilisation to be entered only up to the amount mentioned in "3(i) – Utilisation for projects as per the aims and objectives of the person/association."

Additionally, the FCRA portal displays the following validation message:

"The sum of Columns 8 and 9 in Point 3(a) of the FC-4 should be equivalent to the utilisation for projects as per the aims and objectives of the person/ association reported in 3(i)."

Due to this technical validation constraint, the organisation is unable to enter the administrative expenses and accordingly the utilised amount is lower by such expenses and the closing balance is higher by the same amount.

2. Administrative Expenses:

The administrative expenses for the year aggregated to Rs.2,584.00, which have been correctly computed and within the permissible limit. However, the FCRA portal is not permitting the administrative expenses or their proper allocation across programme heads in Point 3(a) of the Form FC-4 Return. As a result, the system has accepted a lower utilisation figure than the actual utilisation recorded in the audited accounts.

3. Closing Balance Mismatch:

The full utilisation cannot be entered in Point 3(a) of the FC-4 Return equivalent to administrative expenses, the FCRA portal auto-computes a closing balance of Rs.12,02,320.09, which is higher than the actual closing balance of Rs. 11,99,736.09 as per the audited financial statements. This mismatch is because of the FCRA portal limitations and not due to any accounting error or disclosure on the part of the Association.

4. Compliance Confirmation:

We confirm that all foreign contributions have been correctly accounted for, utilised only for authorised purposes, and are fully compliant with the FCRA Act and Rules. No amount has been misreported or understated in the accounts; the only differences arises from the figures accepted by the FCRA portal, which does not fully reflect the details in the audited statements of accounts.

We request the FCRA authorities to kindly consider these clarifications while reviewing the FC-4 submission for FY 2024-25.

Authorised Signatory
Date:08-12-2025

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UTTAR KSHETRIYA SAMAJ VIKAS KENDRA
(Foreign Contribution Account)

Balance Sheet as at 31st March 2025

Particulars	Sch. No.	(Cons.) As at 31-Mar-2025 (Rs.)
<u>FUNDS EMPLOYED</u>		
Reserves	1	34,568.25
Programme Balances	2	11,75,657.84
Fixed Assets Control Account (As per Contra)	3	10,36,135.88
Total		22,46,361.97
<u>ASSETS</u>		
Fixed Assets		
Gross Block	4	26,66,386.00
Less: Accumulated Depreciation		16,30,250.12
Net Block		10,36,135.88
Current Assets	5	12,10,226.09
Less: Current Liabilities	6	-
Net Current Assets		12,10,226.09
Total		22,46,361.97

For & on behalf of Management





J. A. Martins

Proprietor

M. No. 082051

J. A. Martins & Co.,
Chartered Accountants

Firm Regn. No. 010860N

Place : DELHI

Date: 06-12-2025

UTTAR KSHETRIYA SAMAJ VIKAS KENDRA
(Foreign Contribution Account)

Income & Expenditure Account for the year ended 31st March 2025

(Cons.)		
Particulars	Sch.No.	Year Ended 31-Mar-2025 (Rs.)
<u>INCOME</u>		
Interest and Other Receipts	7	641.00
Donations / Grants Allocated towards Expenses :	2	
Social: Strengthening the Capabilities of Diocesan Social Service Society's Staff and to Improve their Competence and Bring Sustainability (MANOS UNIDAS - IND/77532)		6,29,478.00
Social: Project Women Empowerment through access to Livelihood and Rights & Entitlements 321-900-1805 ZG		710.00
Social: Forum Support to Develop Safeuarding Policy (CRS) Phase-III		54,029.00
Total		6,84,858.00
<u>EXPENDITURE</u>		
Social: Strengthening the Capabilities of Diocesan Social Service Society's Staff and to Improve their Competence and Bring Sustainability (MANOS UNIDAS - IND/77532)	8	6,29,478.00
Social: Project Women Empowerment through access to Livelihood and Rights & Entitlements 321-900-1805 ZG	9	710.00
Social: Forum Support to Develop Safeuarding Policy (CRS) Phase-III	10	54,029.00
Administration Expenses	11	-
Depreciation		6,84,217.00
Less: Allocation from Fixed Assets Control Account		2,34,930.00
		(2,34,930.00)
Allocation to Fixed Assets Control Account		6,84,217.00
Excess of Income over Expenditure		641.00
Total		6,84,858.00

For & on behalf of Management








J. A. Martins
Proprietor

M. No. 082051

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Place : DELHI

Date: 06-12-2025

UTTAR KSHETRIYA SAMAJ VIKAS KENDRA
(Foreign Contribution Account)

Schedules Forming Part of Balance Sheet

(Cons.)
Schedule - 1
(Figure in Rupees)

Reserves	Particulars	As at 1-Apr-2024 (Rs.)	Additions			Total	Deductions			As at 31-Mar-2025 (Rs.)
			Receipts	Transfer	Surplus		Utilisation	Transfer	Total	
	General Reserve	25,092.81	-	8,834.44	-	33,927.25	-	-	-	33,927.25
	Income & Expenditure A/c	8,834.44	-	-	641.00	9,475.44	-	8,834.44	8,834.44	641.00
	Total	33,927.25	-		641.00	43,402.69	-	8,834.44	8,834.44	34,568.25



UTTAR KSHETRIYA SAMAJ VIKAS KENDRA
Foreign Contribution Account
Schedule Forming Part of Annual Accounts

(Cons.)
Schedule - 2
(Figure in Rupees)

Programme Balances										Schedule - 2
										(Figure in Rupees)
Particulars	Opening Balance	Additions				Utilisation			Closing Balance as on 31.03.2025	
		Additions	Interest	Transfer/ Adjust.	Total	Payments / Utilisation	Allocation	Transfer		Total
Social: Strengthening the Capabilities of Diocesan Social Service Society's Staff and to Improve their Competence and Bring Sustainability (MANOS UNIDAS - IND/77532)	15,42,530.00	-	38,804.00	-	15,81,334.00	-	6,29,478.00	-	6,29,478.00	9,51,856.00
Social: Project Women Empowerment through access to Livelihood and Rights & Entitlements 321-900-1805 ZG	2,286.08	-	3,582.00	-	5,868.08	-	710.00	-	710.00	5,158.08
Social: Forum Support to Develop Safeguarding Policy (CRS) Phase - III	2,64,881.76	-	7,791.00	-	2,72,672.76		54,029.00		54,029.00	2,18,643.76
TOTAL	18,09,697.84	-	50,177.00	-	18,59,874.84	-	6,84,217.00	-	6,84,217.00	11,75,657.84



UTTAR KSHETRIYA SAMAJ VIKAS KENDRA
(Foreign Contribution Account)

Schedules Forming Part of Balance Sheet

(Cons.)
Schedule - 3
(Figure in Rupees)

Fixed Assets control Account (As per Contra)			Schedule - 3 (Figure in Rupees)			
Particulars	As at 1-Apr-2024 (Rs.)	Additions		Total	Deductions	
		Additions / Adjustments	Transfer		Sales / Transfer	Depreciation Set off to I&E
Fixed Assets Control Account (As per Contra)	12,71,065.88	-	-	12,71,065.88	-	2,34,930.00
Total	12,71,065.88	-	-	12,71,065.88	-	2,34,930.00
						10,36,135.88



UTTAR KSHETRIYA SAMAJ VIKAS KENDRA
(Foreign Contribution Account)

Schedule Forming Part of Annual Accounts

(Cons.)
Schedule - 4

Fixed Assets	Particulars	Rate	Gross Block				Depreciation			Written Down Value as at 31.3.2025
			Opening Balance	Additions During The Year	Sale/Adjust. During The Year	As at 31.3.2025	As at 31.3.2024	For The Year	Sale/Adjust. During The Year	As at 31.3.2025
	Computers	40%	8,99,682.00	-	-	8,99,682.00	6,96,052.52	81,452.00	-	7,77,504.52
	Furniture & Fixtures	10%	2,77,534.00	-	-	2,77,534.00	1,44,789.39	13,274.00	-	1,58,063.39
	Office Equipments	15%	1,15,897.00	-	-	1,15,897.00	48,724.36	10,076.00	-	57,096.64
	Vehicle	15%	13,73,273.00	-	-	13,73,273.00	5,05,753.85	1,30,128.00	-	6,35,881.85
	Total		26,66,386.00	-	-	26,66,386.00	13,95,320.12	2,34,930.00	-	16,30,250.12
										10,36,135.88



UTTAR KSHETRIYA SAMAJ VIKAS KENDRA
(Foreign Contribution Account)

SCHEDULES FORMING PART OF THE ANNUAL ACCOUNTS

(Cons.)

Current Assets		Schedule - 5
Particulars	As at 31-Mar-2025 (Rs.)	
Cash in Hand	-	
State Bank of India A/c No. - 40088131987 (NDBM)	19,154.63	
Indian Overseas Bank A/c No. 54938	4,923.62	
Canara Bank A/c No. 3024101050895	9,51,856.00	
Canara Bank A/c No. 3024101050644	5,158.08	
Canara Bank A/c No. 3024101051018	2,18,643.76	
Tax Collected at Source	10,490.00	
Total	12,10,226.09	



UTTAR KSHETRIYA SAMAJ VIKAS KENDRA
(Foreign Contribution Account)

SCHEDULES FORMING PART OF THE ANNUAL ACCOUNTS

(Cons.)

Current Liabilities

Schedule - 6

Particulars	As at 31-Mar-2025 (Rs.)
Other Payable	-
Total	-



UTTAR KSHETRIYA SAMAJ VIKAS KENDRA
(Foreign Contribution Account)

SCHEDULES FORMING PART OF THE ANNUAL ACCOUNTS

(Cons.)

Interest and Other Receipts		Schedule - 7
Particulars		As at 31-Mar-2025 (Rs.)
Interest on Savings Accounts		641.00
Total		641.00



UTTAR KSHETRIYA SAMAJ VIKAS KENDRA
(Foreign Contribution Account)

SCHEDULES FORMING PART OF THE ANNUAL ACCOUNTS

Social: Strengthening the Capabilities of Diocesan Social Service Society's Staff and to Improve their Competence and Bring Sustainability (MANOS UNIDAS - IND/77532)

Schedule - 8

Particulars	As at 31-Mar-2025 (Rs.)
Programme Implementation Expenses:	
Staff Salary	63,000.00
Training, Workshop & Meetings	5,45,779.00
Travel & Conveyance	19,545.00
Administrative Expenses:	
Bank Charges	1,154.00
Total	6,29,478.00

Social: Project Women Empowerment through access to livelihood and rights & Entitlements, in Uttar Pradesh and Rajasthan, India (321-900-1805 ZG)

Schedule - 9

Particulars	As at 31-Mar-2025 (Rs.)
Administrative Expenses:	
Bank Charges	710.00
Total	710.00

Social: Forum Support to Develop Safeguarding Policy (CRS) Phase - III

Schedule - 10

Particulars	As at 31-Mar-2025 (Rs.)
Programme Implementation Expenses:	
Staff Salary	49,000.00
Telephone & Internet	2,291.00
Printing & Stationary	2,018.00
Project Administrative Expenses:	
Bank Charges	720.00
Total	54,029.00



UTTAR KSHETRIYA SAMAJ VIKAS KENDRA
(Foreign Contribution Account)

SCHEDULES FORMING PART OF THE ANNUAL ACCOUNTS

Administrative Expenses	
Schedule - 11	
Particulars	As at 31-Mar-2025 (Rs.)
Bank Charges	-
Total	-



UTTAR KSHETRIYA SAMAJ VIKAS KENDRA
(Foreign Contribution Account)

Receipts & Payments Account for the year ended 31st March 2025

(Cons.)

Particulars	Year Ended 31-Mar-2025 (Rs.)
Opening Balance	
Cash in Hand	-
FC Other Bank Account - Indian Overseas Bank A/c No. 54938	4,790.62
Utilization Bank Accounts - Canara Bank	18,09,697.84
Designated Bank Account - State Bank of India A/c No. 40088131987	18,646.63
Sub total (a)	18,33,135.09
Receipts	
Contributions Received (Sch.2)	-
Interest and Other Receipts	641.00
Interest (Sch. 2)	50,177.00
Sub total (b)	50,818.00
Total (a) + (b)	18,83,953.09
Payments	
Social: Strengthening the Capabilities of Diocesan Social Service Society's Staff and to Improve their Competence and Bring Sustainability (MANOS UNIDAS - IND/77532)	6,29,478.00
Social: Project Women Empowerment through access to Livelihood and Rights & Entitlements 321-900-1805 ZG	710.00
Social: Forum Support to Develop Safeuarding Policy (CRS) Phase-III	54,029.00
Administration Expenses	-
Sub total (c)	6,84,217.00
Purchase of Fixed Assets	-
Sub total (d)	-
Closing Balance	
Cash in Hand	-
FC Other Bank Account - Indian Overseas Bank A/c No. 54938	4,923.62
Utilization Bank Accounts - Canara Bank	11,75,657.84
Designated Bank Account - State Bank of India A/c No. 40088131987	19,154.63
Sub total (e)	11,99,736.09
Total (c) + (d) + (e)	18,83,953.09

The schedules referred to above form an integral part of the Annual Accounts

For & on behalf of Management




J.A. Martins

J. A. Martins
Proprietor

M. No. 082051

J. A. Martins & Co.,
Chartered Accountants

Firm Regn. No. 010860N

Place : DELHI
Date: 06-12-2025